

**Notice:** Persons requesting a Lease Letter from the Remediation and Redevelopment Program, as provided in s. 292.55, Wis. Stats., must provide the complete information requested in this application. Personally identifiable information will be used by DNR in the administration and enforcement of the hazardous substance spill program in addition to the liability exemption program. Under Wisconsin's open records laws, the DNR is required to provide all non-confidential information to any person who requests it. Such information may be provided to the public in written or electronic form.

**Instructions:**

Throughout this application, "Property" refers to the property that is or will be leased.

1. Fill out separate forms for each property to be leased.
2. Attach a check, made payable to the DNR, to this application form to cover Department review costs. To obtain current information on fees, call (800) 367-6076 in-state or (608) 264-6020 out-of-state.

**Applicant Information - Lessee**

Applicant Name - Last	First	MI	Telephone Number
Company		Title	
Mailing Address			Fax Number
City		State	Zip Code

**Lessor/Property Owner Information**

Property Owner Name - Last	First	MI	Telephone Number
Mailing Address			Fax Number
City		State	Zip Code

Please describe any special relationship between the lessee and the property owner/lessor, including any corporate, business, or family relationship.

**Environmental Consultant Information**

Please provide the following information about any environmental consultants whose work has been submitted with this application. Provide information about additional consultants on a separate page.

Environmental Consultant Name - Last	First	MI	Telephone Number
Company		Title	
Mailing Address			Fax Number
City		State	Zip Code

**Attorney Information**

Please provide the following information about any attorney who represents the applicant with respect to this application. Provide information about additional attorneys, and identify who they represent, on a separate page.

Attorney Name - Last	First	MI	Telephone Number
Organization/Firm		Title	
Mailing Address			Fax Number
City		State	Zip Code

### Property Information

Property Name/Company Name							County	
¼ / ¼	¼	Section	Township	Range	<input type="checkbox"/> E <input type="checkbox"/> W	Latitude	Longitude	Datum (check only one)
Location Address (Street Name and Number)						Degrees	_____	<input type="checkbox"/> NAD27 <input type="checkbox"/> NAD83 <input type="checkbox"/> 1990 Adjustment
						Minutes	_____	
						Seconds	_____	
City			State	ZIP Code		Method		Accuracy

Has a discharge to soil or groundwater been detected on the Property described?

☐ Yes      ☐ No

If contamination has been detected, has it been reported to the Department of Natural Resources?

☐ Yes      ☐ No

If you answered "yes", please provide the following information:	BRRTS FID No. (if used)	Date of Notification
--	-------------------------	----------------------

### Information Needed to Process Application

Provide the following information to process your application:

1. A copy of the proposed lease.
2. Map(s) showing Property location, and any suspected or known sources of contamination detected on the Property.
3. All reports or investigations (e.g., Phase I and Phase II Environmental Assessment Reports) that identify areas of the Property where a discharge has occurred.
  - a. For any environmental data submitted, include:
    - 1) Property map(s) showing sampling locations for all data submitted,
    - 2) Interpretation of data signed by a qualified environmental professional,
    - 3) Soil boring logs,
    - 4) Groundwater monitor well construction, development and sampling logs,
    - 5) Laboratory-provided data reports,
    - 6) Survey information for groundwater elevations,
    - 7) Chain of custody forms for all samples, and
    - 8) Description of sample collection methods.
4. Please describe in as much detail as possible, with reference to the maps provided with this application and the discharges identified on the site, the intended use of the property by the lessee. In particular, explain how the proposed uses will not interfere with any future investigation or clean-up efforts at the Property.

### Applicant Certification

I certify that I have read and am familiar with the information on this application, and provided with this application, and that the information is true, accurate and complete to the best of my knowledge.

I certify that I did not cause any hazardous substance discharges on the Property.

I understand that I retain the responsibility for any hazardous substance discharges that I caused or cause on the Property.

I understand that if I fail to satisfy all of the conditions that I have agreed to meet as a condition of obtaining the Lease Letter, such as failing to provide access to the Property, the DNR has the authority to revoke the Lease Letter.

Signature	Date
-----------	------

<i><b>For DNR Office Use Only</b></i>			
Date Received	BRRTS Activity Name	BRRTS Activity Code	
Date Assigned	DNR Reviewer	BRRTS FID No. (if used)	
Comments		Fee Enclosed <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date Approved	Date Additional Information Requested	Date Denied	Date Withdrawn



**NORTHERN REGION**  
Remediation & Redevelopment  
Team Supervisor  
Department of Natural Resources  
107 Sutliff Avenue  
Rhinelander, WI 54501  
(715) 365-8960

**SOUTHEAST REGION**  
Remediation & Redevelopment  
Team Supervisor  
Department of Natural Resources  
2300 N. Dr. Martin Luther King Jr. Dr.  
P.O. Box 12436  
Milwaukee, WI 53212  
(414) 263-8561

**WEST CENTRAL REGION**  
Remediation & Redevelopment  
Team Supervisor  
Department of Natural Resources  
P.O. Box 4001  
Eau Claire, WI 54702-4001  
(715) 839-3710

**SOUTH CENTRAL REGION**  
Remediation & Redevelopment  
Team Supervisor  
Department of Natural Resources  
3911 Fish Hatchery Rd.  
Fitchburg, WI 53711  
(608) 275-3241

**NORTHEAST REGION**  
Remediation & Redevelopment  
Team Supervisor  
Department of Natural Resources  
1125 N. Military Avenue  
P.O. Box 10448  
Green Bay, WI 54307